SCRUM MEETING WEEK (11)

**:white_check_mark: Sprint planning checklist**

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| **Preparation** | **Meeting** | **Follow up** |
| ​​Focus on the | ​​Realign and reorient the dashboard to meet the goals of the program. | ​​Focus on completing user features |

**:busts_in_silhouette: Sprint team members**

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| --- | --- |
| **Name** | **Role** |
| ​​ Nabhat Tanabunsombat | Team Member​​ |
| Oscar Chung | Team Member |
| Maki Benedicto | Team Member |
| Mikael Sundstrom | Scrum Master |
| Suliman Ali | Scrum Member |
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** Sprint planning meeting items**

**Previous sprint summary**

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| --- | --- |
| **Sprint theme** | Dashboard Operations |
| **Issues completed** |  |
| **Issues left** | Chart.JS Debug for Forecast feature |
| **Team Capacity** | 100% |
| **Summary** | We have now implemented the 3 dashboards we want, and are now ironing out bugs and making sure the functionality promised in user stories is met. |

**Details Current sprint**

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| --- | --- |
| **Start date** | ​​ March 15th 2024 |
| **End date** | March 22th 2024 |
| **Sprint theme** | ​​ Login UI and Appropriate Dashboards |
| **Team capacity** | 100% |
| **Issues capacity** | 10% |
| **Individual capacity** | Nabhat Tanabunsombat – 100%  Maki Benedicto – 100%  Mikael Sundstrom – 100%  Sulman Ali – 100%  Oscar Chung – 100% |
| **Potential risks** | Underestimate possible issues that may be hidden. |
| **Mitigations** | Carefully reviewing each user story, and identify all necessary requirement for the operator dashboard |

**:books: Sprint planning resources**